

HELSINGIN YLIOPISTO HELSINGFORS UNIVERSITET UNIVERSITY OF HELSINKI



#### **MEETING ETIQUETTE**

- Please concentrate on listening to the presentation before asking your questions in the chat. We will answer your questions in the breaks we have reserved for questions and answers (Q&A)
- If you have specific individual questions, especially concerning courses, or anything else please send us an e-mail.
- Use the Raise Hand function during the Q&A break to ask questions
- Please join us in establishing an open, interactive and respectful atmosphere.
   Take responsibility for creating a safer place!
- This meeting is not recorded. Please find the PowerPoint presentation after the meeting here: https://studies.helsinki.fi/instructions/article/events-exchange-students



### **PROGRAMME**

- 1000
- Introduction of the International Exchange Services
- IT user accounts and other important paperwork
- **/**
- Registration for courses
- Registering with authorities
- Housing
- •
- Healthcare and Insurance



## INTERNATIONAL EXCHANGE SERVICES SPECIALISTS

General guidance related to your exchange Signatures for Learning Agreements Arrival and departure certificates Shortening exchanges





### **GET IN TOUCH WITH US!**



**Email** 

studentexchange@helsinki.fi



Drop-in / Appointments

Contact pages



Telephone

Weekdays from 12 – 14

+358 2941 22401



**Events for exchange students** 



Course-specific questions



### **NEWSLETTERS**



Welcome to our academic family at the University of Helsinki!

- Important information regarding your exchange
- Check your spam folder
- Read them carefully or you might miss some very important information!
- Please check the newsletter archive, if you have not received one yet.



### **GOIN' CONNECT**

#### Who is on Goin' Connect?

- Your future classmates
- Like-minded students

#### For what?

· Interact and get to know other students beforehand

#### How to access it:

- The registration link is sent to your email
- · Check your spam folder if you have not received it



# ACTIVATE YOUR USER ACCOUNT

Did you send your username application as instructed in your acceptance e-mail?

- No
  - Do it TODAY!
- Yes
  - Follow the instructions you received from Helpdesk by e-mail!

Questions about user account?
Please contact
Helpdesk

- Chat on webpage:
  - Weekdays from 9 a.m. to 3 p.m.
  - Chatbot 24/7.
- Tel. + 358 (0)2 941 55555 (local network charge/mobile call charge)
- helpdesk@helsinki.fi



# DIGITAL LEARNING ENVIRONMENTS

\* Recommended course materials to go through before arriving in Helsinki

Seek for information

Remotely use databases and your home directory

<u>Digital Skills</u> <u>Online Course</u>

Use of Zoom (used in some lectures)

Use university computers



### YOUR STUDY RIGHT

#### Your study right starts on 7.1.2026

It means that you can <u>register for courses in Sisu</u> and start using your <u>student benefits</u> from that day onwards, such as the *HSL travel card discount*, and student benefits such as affordable food at the *Unicafé* student restaurants.





# CERTIFICATE OF STUDENT STATUS

Upload a copy of it onto your mobile phone Obtain certificate of student status from Sisu Your study right will be Activate your user shown as inactive until account 7.1.2026 for most of you Personal information olarships Show it to DVV & HSL at FORM A CERTIFICATE OF STUDENT STATUS the Check-in event

12.12.2025



# STUDENT UNION MEMBERSHIP AND STUDENT CARD

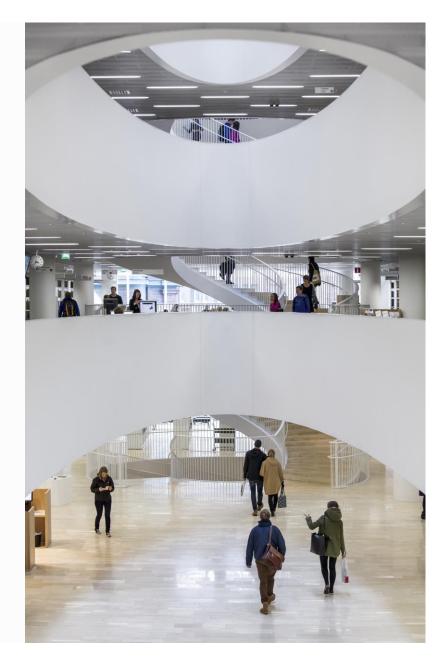
- If you wish to have a student card, you will need to <u>become a member</u> of the Student Union of the University of Helsinki
  - Membership fee (Spring term): €40
- After becoming a member, please remember to inform the university about the payment:

**Before** the Check-in event: send a photo of the receipt to student services by e-mail <u>uni-help@helsinki.fi</u>

 In this case we <u>don't need</u> the receipt at the Check-in Event

#### **During** the Check-in event:

- Hardcopy: give the paper receipt with your name on it to your tutor
- Softcopy: show it to us



### **Q&A 1**

If you have any questions about the topics above; we will have a few minutes break now to answer your questions, please write them either in chat or use the Raise hand function to speak.





### ORIENTATION WEEK STARTS ON WEDNESDAY 7.1.2026

It is important that **all** exchange and visiting students arriving during the spring term participate in the orientation meetings. You will receive essential information during the orientation week as well as meeting tutors and other students.

#### Link to the programme of the Orientation Week

Please first select your study programme from the drop-down menu to find faculty-specific information.

Your tutors will help you with practical questions, registering for courses and finding your bearings.

Check-in Event: Thursday 8.1.2026 between 9 – 17 hrs, in your tutor groups



# **CHECK-IN EVENT THURSDAY 8.1.2026**

Your tutors will bring you in groups to the Check-in Event

You will meet the representatives of:

- International Exchange Services
- HYY (Student Union) and the different student organisations
- Erasmus Student Network
- Helsinki Think Company,
   University Chaplains, Unisport
- Language Centre, Finnish Language Studies

- Library, Una Europa, Helsinki Alumni, Sustainability & Responsibility team
- IT services
- Helsinki's public transport (HSL)
- DVV: Digital and Population Data Services Agency
- Helsinki-info (Helsinki city information desk)





# BRING THESE DOCUMENTS TO THE CHECK-IN EVENT



- Passport or EU Citizen's ID card
- Residence permit or EU Citizen's registration document (if applicable)
- Certificate of Student Status printed from SISU, or digital version (show from your phone)
- Address in Finland, including the number of your room/apartment
- Learning Agreement (if you have a paper version that needs to be signed, only applicable to Erasmus students)
- HELSINGIN YLIOPISTO HELSINGFORS UNIVERSITET UNIVERSITY OF HELSINKI

- Certificate of Arrival (if required by your home university): Fill in your name and home university, but leave the part for dates empty.
- HSL travel discount form (from your tutor):
   Fill in only the upper part of the form, your personal information.
- Bank receipt of the HYY student union membership payment (optional & only if you did not send it already to unihelp@helsinki.fi).
- Credit or debit card (for HSL, ESN & HYY membership fee, and Unicafe for meals with a student discount, they do not accept cash)



### **COURSE REGISTRATION**



Registering for Teaching Period III courses takes place in <u>Sisu</u> during the Orientation week

Course registration does not guarantee you a place on the course



The selection of participants are done by lecturers / programme coordinators



Please note that there are restrictions to some courses

Check course information

Check <u>course information</u> <u>pages</u> for details



Language Centre courses are opened for another registration round if their original registration period has ended before the orientation week and if there is room on the course



### LEARNING AGREEMENT FOR ERASMUS STUDENTS



If your home university uses Online Learning Agreement (OLA) / Digital Learning Agreement (DLA), please use that one and not a pdf/word document



We do not sign separate documents if the LA is already accepted as OLA/DLA



Almost all the OLA's/DLA's will have been signed by us by the time you arrive, if we have received them via the online system



PDF LA's, if your university is not yet in OLA, to <a href="mailto:studentexchange@helsinki.fi">studentexchange@helsinki.fi</a>



Some are not signed because they lack information or due to technical problems



### ARRIVAL CERTIFICATE FOR ERASMUS STUDENTS

- Your home institution may ask for an Arrival Certificate (also called as Certificate of Stay / Confirmation of Stay)
- We will sign these forms after your arrival to Helsinki, at the Check-in Event.
  - Please bring a paper copy of the document with you and give to your tutor.



### **Q&A2**

■ If you have any questions about the topics above; we will have a few minutes break now to answer your questions, please write them either in chat or use the Raise hand function to speak.





### DISCOUNT FORM FOR PUBLIC TRANSPORTATION

- BA / MA exchange students: Student discount (40% on season tickets)
- PhD students: Not entitled to a student discount, but they can get the local price for adults after registering their address with the DVV (Digital Population Services).
- Where to get it signed
  - During Orientation week: Check-in event
  - After Orientation week: <u>student services</u>
- The discount is <u>not</u> valid before your study right starts officially (for most of you 7.1.2026).



### HOUSING

Read all messages from your housing provider carefully!



- UNIHOME and HOAS will send you personal guidelines on how to get your keys during or after office hours. Reserve at least two hours for reaching the housing provider's office from the airport.
  - If you arrive after office hours, you may need to arrange your first night's stay at a hostel independently.
  - If you arrive earlier, you can contact the housing provider and ask about the availability of your room.
- Remember that once you sign the fixed-term tenancy agreement, you will need to pay the rent until the end of the agreement even if you decide to leave earlier.
- UNIHOME-HOAS INFO (Student Housing Services), for all new international students, Friday 9.1.2026 Online Housing info session. Check the <u>orientation programme</u> for the link to the Zoom event!



# REGISTERING WITH FINNISH AUTHORITIES 1/2

#### Nordic Countries

Apply for a personal identity code with DVV e-form

Complete the process at Check-in Event

\* If you have a residence permit for studies in another EU country, you may not need a residence permit to Finland but instead you must submit a mobility notification at Migri.

#### EU / EEA Countries

Apply for a personal identity code with DVV e-form

Complete the process at Checkin Event

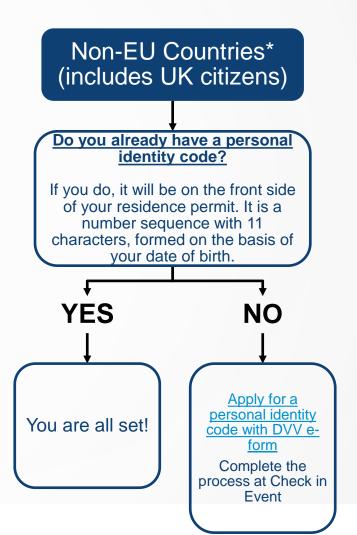
In addition:

+ Travel outside the borders within 3 months

or

Apply for a right to reside in Finland at the Finnish Immigration Service MIGRI

- Apply online to register for an EU citizen's right of residence



HELSINGIN YLIOPISTO
HELSINGFORS UNIVERSITET
UNIVERSITY OF HELSINKI

# REGISTERING WITH FINNISH AUTHORITIES 2/2

#### Get

Before you register via the DVV e-form:
Get your IT account and Download a certificate of student status from Sisu (you will attach it to the DVV registration form!)

#### Fill out

Fill out the DVV e-form before coming to the CIE, but not until 7 January when your study right becomes Active! If you have filled the form out before 8 December, please do it again on 7/8 January (it is valid only for one month)

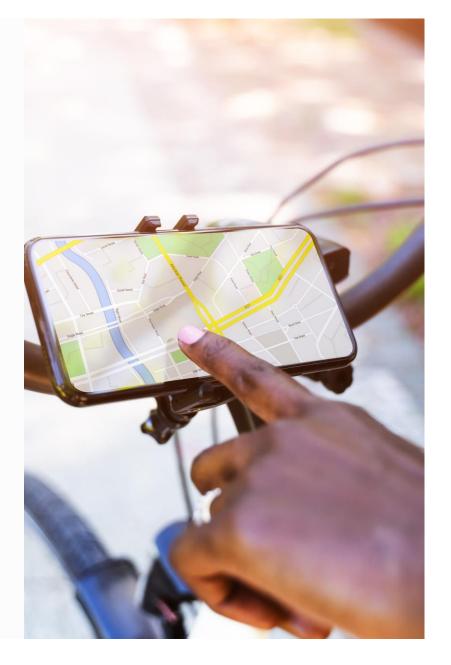
#### Make

Make sure the copy of your passport is of good quality for the DVV application.



### **ARRIVAL IN FINLAND**

- At the airport train station, you can take any train ("P" or "I") going in any direction. It will take you to the Central Railway Station, which is the last stop.
- You will need an "ABC ticket" for the trip between the airport and the city centre (costs 4,70€ if you buy it from a vending machine). There's no ticket sales on trains and a penalty fare of 100€ if travelling without a ticket.
- If you have a credit card, use the card reader on the train (Note: this option is only for contactless payment and with Visa or Mastercard).





### **HEALTHCARE**

**EU/EEA citizens:** Please make sure your EHIC/GHIC card is valid. You can turn to Public Health Nurse at Helsinki city's Student Health Care, Central reception or refer to your own private healthcare insurance. In urgent situations contact the nearest public health station.

**Non-EU citizens:** Please refer to your own private healthcare insurance. You can turn to any of the private healthcare providers e.g. Mehiläinen, Terveystalo, Aava and Pihlajalinna.

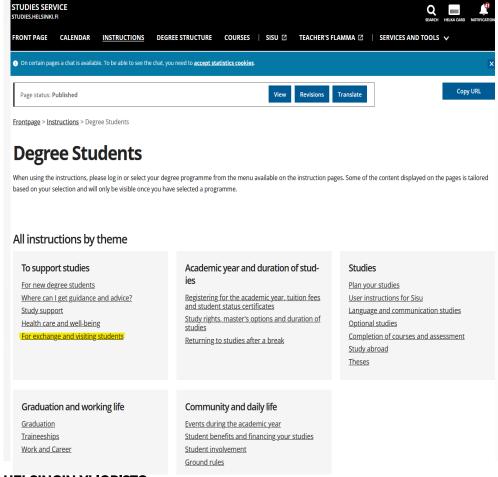
Healthcare for exchange students



- Individual arrangements support your learning when your studying is hindered, for example, by a long-term illness, disability or impediment.
- If you require these arrangements during your stay at UH, contact specialneeds@helsinki.fi with a description of your needs and certificates related to them.
- The Accessibility Liaison Officer of your host Faculty will guide you with the arrangements at the University of Helsinki based on the certificates you send.
- Further instructions



# WHERE TO LOOK FOR INFORMATION?



#### Instructions

#### **Degree Students**

### For exchange and visiting students

Remember to select your degree programme from the menu!

HELSINGIN YLIOPISTO
HELSINGFORS UNIVERSITET
UNIVERSITY OF HELSINKI



# FINDING YOUR WAY AT THE UNIVERSITY OF HELSINKI

The University of Helsinki has four campuses in Helsinki



**CITY CENTRE** (Faculties of Social Sciences, Arts, Educational Sciences, Law, Theology, Swedish School of Social Sciences)



**KUMPULA** (Faculty of Science)



**MEILAHTI** (Faculties of Medicine including Psychology and Dentistry)



VIIKKI (Faculties of Agriculture and Forestry, Biological and Environmental Sciences, Pharmacy, Veterinary Medicine)



### **GENERAL QUESTIONS**

- Any other questions? Please write them either in chat or use the "Raise hand" to





### KIITOS JA TERVETULOA! THANK YOU AND WELCOME!

